Des Moines Boards and Commissions
City Council Review
Topics to Consider for Ordinance Change
July 23, 2018

Members:

1. What should the attendance standard be and how to address members with poor attendance.
2. Definition of excused absence, (absence from regular and/or special meetings)
3. How to address members who’ve held over beyond their 2 terms? Should term limits be used/eliminated?
4. How to address seats that sit vacant for an extended time?
5. Should Non-residents sit on boards?
6. Gender Balance (currently required for 8 City Boards)
   a. Prohibit the state-allowed waiver for vacancies on the 8 Boards
   b. For all City boards
7. Diversity of members
8. Background check and good financial standing of members
9. What is an adequate time period for members to sit out before being reappointed to the same board?
10. Prohibition of 2+ members of the same board who work at the same company

Boards:

1. Time of meetings (morning, daytime, evening)
2. Location of meetings
3. Specific member criteria necessary to fill a seat (certain boards)
4. Number of members on the board
5. Number of meetings per year/per month
6. Length of terms
7. Quorum requirements? (some boards that struggle with vacancies or absences have reduced their requirements for quorum)
8. Is the Board/Commission necessary? Any overlap of board duties/purpose, could this be a staff/City Manager function?

Other Considerations:

1. Staff time allocated for Board meetings/prep (overtime)
2. Appeals to Boards vs. use of Hearing Officer
3. Historic Preservation Commission is allowed to make recommendations of potential members – expand this to other Boards?

8 Boards that currently require gender balance:

<table>
<thead>
<tr>
<th>Airport Board</th>
<th>Library Board of Trustees</th>
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<tbody>
<tr>
<td>Civil and Human Rights Commission</td>
<td>Plan and Zoning Commission</td>
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<tr>
<td>Civil Service Commission</td>
<td>Water Works Board of Trustees</td>
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<tr>
<td>Historic Preservation Commission</td>
<td>Zoning Board of Adjustment</td>
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