



**Permit & Development Center**  
 Community Development Department  
 602 Robert D. Ray Dr • Des Moines, IA 50309

# COMMERCIAL

## Building Permit Application

**Project Address:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Project Known As:** \_\_\_\_\_

**Assessor Parcel #:** \_\_\_\_\_

**Project Valuation:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Project Sq Ft:** \_\_\_\_\_

**Total Building Sq Ft:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Designer:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**I acknowledge that I have read this application and agree to comply with all City Ordinances, State and federal Laws regulating building construction. I also understand that my signature as the applicant acknowledges my responsibility for this project until final approval by the City.**

**Print Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Conditions of Approval:** *Separate permits are required for Electrical, plumbing, HVAC and Signs. This permit is null and void if authorized work is not started within 180 days from the date of permit issue. Confirming restrictive covenants and property line locations is the owner/contractor's responsibility.*

**\*Parcels are required to be combined prior to permit issuance, if applicable.**