



CITY OF **DES MOINES**
 COMMUNITY DEVELOPMENT
 PERMIT AND DEVELOPMENT CENTER
PERMIT EXTENSION REQUEST

Applicants to complete all fields shown in grey

Permit No.:		Received Date:
Date of Request:		Issuance Date:
Project Address:		(For Office Use Only)

In accordance with Section 26-142 of the Des Moines Municipal Code, the Building Official may grant one 180 day extensions for permits associated with residential projects and up to three 180 day extensions for permits associated with commercial projects.

I hereby request an extension of the above noted permit for a period prescribed in Section 26-142 of the Des Moines Municipal Code. I acknowledge I am the owner, or agent acting on behalf of the owner, of the property associated with this permit and, I furthermore acknowledge that I understand the conditions and responsibilities associated with this permit and agree to comply with all applicable code requirements within the time-frame of this permit.

Name:	
Address:	
City/State/Zip Code:	
Telephone No.:	
Please briefly describe the reason for the delay and when the project should be completed:	
Signature:	Date:

For Office Use Only	Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Deny
Inspector Signature: _____	Date: _____
Building Official Signature: _____	Date: _____
This request has been reviewed and is: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	New Expiration Date: _____
Reason for denial: _____	
Comments: <input type="checkbox"/> Final Extension <input type="checkbox"/> Eligible for Additional Extensions	

Please call the Permit and Development Center (515) 283-4200 with any questions regarding this request.

Complete this form and then print it.

Remember to **sign** the form and send it to:

City of Des Moines Permit and Development Center
Attn: Deputy Building Official
602 Robert D. Ray Drive
Des Moines, IA 50309