The Library Board of Trustees meeting was called to order by Jennifer Fiihr on Tuesday, July 16, 2019, at 4:15 PM at Central Library. Board members present were Jennifer Fiihr, Isobel Osius and Bob Mahaffey. Wes Graham was present via conference call. Jule Thorsen was absent. Staff present included Director Sue Woody, Linda Roe, Tim Paluch, Katie McKenzie, Sarah Scholten, Michelle Abrahamson, Jennifer Tormey, Ashley Molzen, Brooklyn Jacobs and Bekki Kirkland. Also present were Dory Briles, Library Foundation and patron Jim Donoghue.

Introductions were made.

MINUTES

Board members reviewed the minutes of the June Board meeting. Mahaffey moved to approve the minutes of the June 25, 2019 meeting. Osius seconded the motion. All voted in favor.

OLD BUSINESS

Contraband Painting – Woody reported that phase two of the restoration is under way and we will not receive an estimate on phase three until that work is completed. Woody is considering alternate placement for the artwork with the goal of educational purposes in mind.

Director Evaluation – Fiihr reported that the board is on schedule with the evaluation. The board was reviewing a few final revisions on the goals and accomplishments section.

North Acquisition – Woody attended a pre-op meeting with a few committees and determined that it would be advantageous to purchase both properties south of North. This would give immediate space to fix some parking lot issues, and potentially lend itself to expansion in the future. Woody noted that the residual RFID project funds come to $301,894.00 and asked the board to utilize these funds to go forward. Mahaffey motioned to use the $301,894.00 to move forward. Fiihr seconded the motion. All voted in favor.

Board of Trustees – Election of Officers – The Nominating Committee suggested the appointment of Isobel Osius to President, Jennifer Fiihr to Vice-President, and Bob Mahaffey to Secretary. Graham motioned to approve the slate of nominees. Fiihr seconded. All voted in favor.

NEW BUSINESS

Central Meeting Room Upgrade – Woody detailed phase two of the Central Library meeting room upgrade project, replacement of the projectors. The projectors will hang from the ceiling and will be more user-friendly and an excellent resource for the library and the community. Osius motioned to approve the $23,326.00 AVI contract for phase two. Mahaffey seconded. All voted in favor.
CIP Bids over $10,000.00 - Woody outlined the FY19 CIP projects and presented an outline for the FY20 projects. Woody and Choda will be evaluate and prioritize these projects and present them to the board at that time.

FINANCIAL REPORT

Board members reviewed the Check Register and Financial Report. Woody stated that we will have Final FY19 numbers sometime in September. Osius moved to receive and file the financial reports as presented. Mahaffey seconded the motion. All voted in favor.

DIRECTOR’S REPORT

Woody acknowledged and complimented staff for all of their hard work bringing additional hours to fruition. Woody noted that Sunday’s are hopping at both Central and Franklin, with twenty-three public computers in use and positive feedback from patrons. Woody confirmed that Kanopy will be ready for patron usage this month. Woody acknowledged Tormey and Paluch for their joint effort in bringing our new website to completion. We anticipate an October release date. Woody read a note from a patron regarding our Adventure Passes program, noting how these passes made it possible for their family to participate in these activities around Des Moines that they, otherwise, would not have been able to.

FOUNDATION REPORT

Briles announced that the Iowa Author’s Dinner will take place Tuesday, October 1, 2019 and John Sanford will be the guest author. Briles is waiting on confirmation for the venue for this event. Briles assured the Board that there will be a silent auction with new and exciting prizes offered.

ADJOURNMENT

The meeting was adjourned by declaration at 4:56 PM.

The next regular Board meeting will be held at 4:15 PM, August 20, 2019 at Franklin Ave. Library.