APPLICATION FOR PUBLIC RECORDS
City of Des Moines Police Department

Police Case Number: ____________________________________________________________

Date of Incident: _______________ Time: ______________  Offense: ______________________________________________________________

Location of Incident: ___________________________________________________________________________________________

Name of Person(s) involved: __________________________________________________________ D.O.B. ____________________

Check the box next to the information you are requesting and provide the applicable information. Fees are charged per event requested.

- $15.00 for the first 15 minutes, $5.00 each:
- $10.00 each additional 15 minutes*:

  - Vehicle Accident Report
  - Police Case Report
  - Trip Log
  - OWI Report
  - Officer's OWI Certification
  - PBT Calibration Log

  - Dispatch Audio Record
  - Body Camera Recording
  - In-Car Camera Recording
  - Photo CD

*Time spent to prepare the media. Please provide a contact number/email below so a representative can contact you with an estimate.

For Arrest Record and VISA Letter Requests only: [ ] Arres Record $5.00 [ ] VISA Request $5.00

Name: ______________________________  Alternate Name: ___________________________

Address: _____________________________________________________________________________

D.O.B. _______________________________  SSN: _______________________________________

Month  Day  Year

Application is hereby made for the requested records maintained by the Des Moines Police Department in accordance to City Ordinance 2-130. Records requested may be confidential under the City Ordinance or Code of Iowa and not available for release. Requests will be handled immediately if possible. Requests not immediately available will be processed as soon as possible and in most cases within 10 working days.

Applicant’s Name and *Email address (please print legibly)  Phone Number (pickup/estimate)

Acceptable payment methods: MasterCard, Visa, Check, or Exact Cash. No Change available.

Revised 12/10/2019