I. CALL TO ORDER

Victoria Daniels, called the meeting to order at 5:30 p.m. and read the opening remarks statement.

II. ROLL CALL

PRESENT: Victoria Daniels, Bob Raker, Carole Jones, Scott Durham, Sarah Heggen and Craig Wetzel

STAFF PRESENT: Jim Nelson - Neighborhood Inspection Supervisor
Jessica Spoden – Assistant City Attorney
Kaydee Bobbitt - Customer Service Representative
Joshua Raleigh – Neighborhood Inspector
Eric Barker – Neighborhood Inspector
Casey Doran – Neighborhood Inspector
Justin Denning – Neighborhood Inspector

STAFF ABSENT: Steve Landwehr – Neighborhood Inspector
Jon Raleigh – Neighborhood Inspector

III. FORMAL APPROVAL OF THE January 9th, 2019 MINUTES

Victoria Daniels moved to approve the minutes of January 9th, 2019. Motion was seconded by Bob Raker and was unanimously approved by the Board.

IV. RECOMMENDATION FOR INJUNCTIVE ACTION

A. Authorizing

Court authority to order owner to make necessary repairs to secure substantial compliance with the Des Moines Municipal Housing Code and for such other relief as the court deems equitable at the following location(s):

7301 Fleur Drive Lot 13 / Mothership Propco GSE IA, LLC

Property representative, Amanda Roth, was present. The Board discussed the listed violations. Bob Raker moved to give an extension to March 6th, 2019 to have the property complied or be referred to legal with the full penalty fine of $720.00. Motion was seconded by Victoria Daniels and was unanimously approved by the Board.
Owner, Sara Carmenate AKA Sara Cerda, was present. The Board discussed the listed violations. Bob Raker moved to give an extension to March 6th, 2019 to have the property complied or be referred to legal with the full penalty fine of $840.00. Motion was seconded by Sarah Heggen. Bob Raker, Sarah Heggen, Scott Durham and Craig Wetzel voted yes and Victoria Daniels and Carole Jones voted no. Motion was approved by the Board with a vote of 4-2.

1342 E 24th St / Gregory Funaro d/b/a MACS Real Estate Co LLC
Owner, Gregory Funaro, and property representatives, Gilbert Martinez and Michael Heilman, were present. The Board discussed the listed violations. Scott Durham moved to refer the case to legal with the full penalty fine of $3,080.00. Motion was seconded by Carole Jones and was unanimously approved by the Board.

2303 Hubbell Ave / Gregory Funaro d/b/a MACS Real Estate Co LLC
Owner, Gregory Funaro, and property representatives, Gilbert Martinez and Michael Heilman, were present. The Board discussed the listed violations. Carole Jones moved to refer the case to legal with the full penalty fine of $3,540.00. Motion was seconded by Scott Durham and was unanimously approved by the Board.

5211 Ovid Ave / Fundamental Homes, LLC
Attn: Julie Calder, Management Agent
Management Agent, Julie Calder, was not present. Pursuant to Chapter 60-40 (e)(6) Victoria Daniels moved to refer the case to legal with the full penalty fine of $480.00. Motion was seconded by Bob Raker and was unanimously approved by the Board.

3236 Elmwood Drive / Iowa Rentals, LLC,
Attn: Charles Kincaid, Registered Agent
Property representative, Andrew Wilson, was present. The Board discussed the listed violations. Carole Jones moved to refer the case to legal with the full penalty fine of $735.00. Motion was seconded by Craig Wetzel. Victoria Daniels, Sarah Heggen, Scott Durham, Carole Jones and Craig Wetzel voted yes and Bob Raker voted no. Motion was approved by the Board with a vote of 5-1.

1408 Sampson St / Yolonda Hall
Owner, Yolonda Hall, was not present. Pursuant to Chapter 60-40 (e)(6) Victoria Daniels moved to refer the case to legal with the full penalty fine of $4,745.00. Motion was seconded by Bob Raker and was unanimously approved by the Board.

V. REQUESTS TO BE HEARD –
VI. STATUS REPORT ON PROPERTIES REFERRED/TIME EXTENSION(S)

1. 5513 Aurora Ave – Board gave until February 6th, 2019 to have the property complied, or be referred to legal with the full penalty fine of $460.00 – violations completed and certificate issued.

2. 600 Porter Ave – Board gave until February 6th, 2019 to have the property complied or be referred to legal with the full penalty fine of $1,020.00 – violations completed and certificate issued.

3. 3607 57th St – Board gave until February 6th, 2019 to have the property complied or vacated, or be referred to legal with the full penalty fine of $460.00 – property has been vacated.

4. 200 Titus Ave – Board gave until February 6th, 2019 to have the property complied or be referred to legal with the full penalty fine of $2,600.00 – property did not comply and was sent to legal with the full penalty fine.

A. Moratoriums – None
B. Appeal of Violations – None
C. Appeals of Penalty Fines – None
D. Variances – None
E. Communication – None

VII. REPORTS - None

VIII. NEW BUSINESS – Annual election of Chair and Co-Chair

Sarah Heggen was elected as Chair and Bob Raker was elected as Co-Chair.

IX. OLD BUSINESS – None
X. OTHER BUSINESS – None
XI. ADJOURNMENT - Meeting adjourned at 7:05 p.m.