PLAN AND ZONING COMMISSION RULES AND PROCEDURES

1. The Plan and Zoning Commission is generally an advisory body to the City Council. The City Council will hold a public hearing and make the final decision on all matters before the Commission other than Site Plans and Subdivision Plats, unless denials or conditional approvals thereof are appealed. Please contact the City Clerk or Community Development Department staff for details on Council hearings.

2. Applicant will be given 10 minutes to present the request.

3. Proponents and then opponents from the public are then allowed to speak in that order, with each speaker allowed a maximum of 5 minutes.

4. Applicant is then allowed five (5) minutes for a rebuttal.

5. The hearing will then be closed and the Commission will discuss and vote on the issue.

6. All comments are to be germane to the item under consideration and speakers are to maintain a courteous manner.

7. Items listed on the consent portion of the agenda will not be individually discussed and will be considered for approval in accordance with the recommendation in the staff report unless an individual present or member of the Commission requests that the item be removed from the consent agenda and considered separately under the public hearing agenda.

8. The City of Des Moines is pleased to provide accommodations to individuals or groups with disabilities and encourages participation in City government. Assistive Listening Devices are available for meetings in the MSC Board Room. To better serve you, when possible please notify us at least three business days in advance at 515-283-4209, should special accommodations be required.

9. Plan and Zoning Commission meetings are broadcast on Mediacom Cable Channel 7.1 or 7.2 for customers with that service.

10. Transportation for City of Des Moines meetings can be scheduled to and from DART Central Station at 620 Cherry Street. To reserve your route, please call DART On Call Scheduling at (515) 283-8136. Calls for trips will be accepted up until 5:00 PM of the day prior to the meeting. Please be sure to mention in your request that you require transportation for the City of Des Moines meetings at this location. This notice is intended to comply with accessibility requirements of the Americans with Disabilities Act.

Note: There is not a scheduled early informational session.

6:00 ROLL CALL & APPROVAL OF MINUTES

CONSENT PUBLIC HEARING ITEMS

1. Request from 220 SE 6th Street Properties, LLC (owner) represented by Adam Petersen (officer) for review and approval of a Site Plan Amendment “220 SE 6th Street Commercial” under design guidelines in “C-3B” Districts for property located at 220 Southeast 6th Street, to allow expansion for a 1,463-square foot outdoor patio on the northeast side of the existing building. (10-2019-7.101)

PUBLIC HEARING ITEMS

2. Request from HRC NFS I, LLC (owner) represented by Kris Saddoris (officer) for Review and approval of a Development Plan “Fusion East” within the Gray’s Station PUD for property located at 1170 Tuttle Street, to allow development of a 3-story, 18-unit row multiple-family dwelling complex. (10-2019-7.98)
3. Request from HRC NFS I, LLC (owner) represented by Kris Saddoris (officer) for Review and approval of a Development Plan “Fusion West” within the Gray’s Station PUD for property located at 1240 Tuttle Street, to allow development of a 3-story, 27-unit row multiple-family dwelling complex. (10-2019-7.99)

4. 400 SE 6th Street, LLC (developer) represented by Jake Christensen (officer) for review and approval of a Site Plan Amendment “Mad Meatball Skol!” under design guidelines in “C-3B” Districts for property located at 400 and 410 Southeast 6th Street and 401 Southeast 5th Street, to allow development of a 15-foot by 30-foot addition to the building at 401 Southeast 5th Street and allow a 1,344-square foot patio to the south of the building at 400 Southeast 6th Street. The developer has requested deferment of undergrounding of utilities and the construction of the parkway plantings paving. Additional subject property is owned by the City of Des Moines. (10-2019-7.25)

OTHER ITEMS

5. Committee and Director’s Reports.