PLAN AND ZONING COMMISSION RULES AND PROCEDURES

1. The Plan and Zoning Commission is generally an advisory body to the City Council. The City Council will hold a public hearing and make the final decision on all matters before the Commission other than Site Plans and Subdivision Plats, unless denials or conditional approvals thereof are appealed. Please contact the City Clerk or Community Development Department staff for details on Council hearings.

2. Applicant will be given 10 minutes to present the request.

3. Proponents and then opponents from the public are then allowed to speak in that order, with each speaker allowed a maximum of 5 minutes.

4. Applicant is then allowed five (5) minutes for a rebuttal.

5. The hearing will then be closed and the Commission will discuss and vote on the issue.

6. All comments are to be germane to the item under consideration and speakers are to maintain a courteous manner.

7. Items listed on the consent portion of the agenda will not be individually discussed and will be considered for approval in accordance with the recommendation in the staff report unless an individual present or member of the Commission requests that the item be removed from the consent agenda and considered separately under the public hearing agenda.

8. The City of Des Moines is pleased to provide accommodations to individuals or groups with disabilities and encourages participation in City government. Assistive Listening Devices are available for meetings in the MSC Board Room. To better serve you, when possible please notify us at least three business days in advance at 515-283-4209, should special accommodations be required.

9. Plan and Zoning Commission meetings are broadcast on Mediacom Cable Channel 7.1 or 7.2 for customers with that service.

**Note: There is not a scheduled early session.**

6:00 ROLL CALL & APPROVAL OF MINUTES

CONSENT PUBLIC HEARING ITEMS

1. City initiated request for the following for property located at 1420 Mulberry Street. The subject property is owned by Central Iowa Shelter and Services.

   A) Determination as to whether the requested rezoning is in conformance with the PlanDSM Creating Our Tomorrow Comprehensive Plan.

   B) Rezone property from “P2” Public, Civic, and Institutional District to “DX2” Downtown District, to allow for expansion of the existing temporary shelter use for additional multiple household living units and area for service provision. (ZON2020-00022)
2. Request from Des Moines Cold Storage (owner) represented by CJ Morton (officer) for review and approval of a PUD Final Development Plan for “Phase IA of Des Moines Cold Storage” for property located at 3805 Vandalia Road, to allow a 62,680-square foot addition to the existing refrigerated warehouse building. (10-2020-7.86)

3. Request from Anchor Investment Group, LLC (owner) represented by Michael Donlin for the following for property located at 901 Southeast 7th Street, 709 Vale Street and 714 Vale Street. Additional subject property is owned by Camp 2 Capital, LLC.
   A) Determination as to whether the requested rezoning is in conformance with the PlanDSM Creating Our Tomorrow Comprehensive Plan.
   B) Rezone property from “N3c” Neighborhood District to “NX2” Neighborhood Mix District, to allow for development of row townhome household units. (ZON2020-00025)

4. Request from Living Waters Fellowship (owner) represented by Joshua Daggett (officer) for the following for property located at 3161 Southeast 22nd Street.
   A) Determination as to whether the requested rezoning is in conformance with the PlanDSM Creating Our Tomorrow Comprehensive Plan.
   B) Rezone property from “P2” Public, Civic, and Institutional District to “RX1” Mixed Use District, to allow for conversion of the premise to a day care use. (ZON2020-00024)

PUBLIC HEARING ITEMS

Item 5 is continued from the January 16, 2020 and February 6, 2020 meetings of the Commission.

5. Request from QSL Development, LLC (owner) represented by John Larson (officer) for review and approval of a Preliminary Plat “Woodbury” on property located in the vicinity of the 3401 block of East 56th Street, to allow the property to be divided into 84 lots for one-household development, three (3) lots for multi-household development, and outlots for stormwater management and/or open space. Additional subject property is owned by J Larson Homes, LLC. (13-2020-1.30)

OTHER ITEMS

6. Committee and Director’s Reports.